

**Grantee: Hsg Trust of Silicon Valley**

**Grant: B-09-CN-CA-0054**

**July 1, 2018 thru September 30, 2018 Performance Report**

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**Grant Number:**  
B-09-CN-CA-0054

**Obligation Date:**

**Award Date:**

**Grantee Name:**  
Hsg Trust of Silicon Valley

**Contract End Date:**

**Review by HUD:**  
Submitted - Await for Review

**Grant Award Amount:**  
\$25,000,000.00

**Grant Status:**  
Active

**QPR Contact:**  
Sandra Murillo

**LOCCS Authorized Amount:**  
\$25,000,000.00

**Estimated PI/RL Funds:**  
\$19,000,000.00

**Total Budget:**  
\$44,000,000.00

## Disasters:

### Declaration Number

NSP

## Narratives

### Executive Summary:

NOTE: This Action Plan provides summarized narratives and updated status of the programs administered by the San Jose NSP2 Consortium (Consortium). Due to the decrease in character size per narrative, the complete narrative is not available within this Approved Action Plan. Please refer to the Action Plan approved October 3, 2012, and original NSP2 Application for a complete description. In 2009, the Housing Trust Silicon Valley (HTSV), formerly the Housing Trust of Santa Clara County (HTSCC), the City of San Jose (CSJ), and Neighborhood Housing Services Silicon Valley (NHSSV) formed the San Jose NSP2 Consortium (Consortium) to apply for and administer a \$25,000,000 grant for the Neighborhood Stabilization Program 2 (NSP2) funds made available by the U.S. Department of Housing and Urban Development (HUD) under the American Recovery and Reinvestment Act (ARRA) of 2009. The main objectives of this Grant are to stabilize neighborhoods in our Target Geography by reducing the number of foreclosed or abandoned homes and residential properties, and to create new affordable housing opportunities for very-low, low, and moderate income households. The Consortium's goals were to; 1) provide secondary financing for income eligible purchasers of foreclosed homes, 2) implement and administer a program to acquire, rehabilitate foreclosed or abandoned homes in the Target Geography and re-sell to income eligible purchasers, and 3) to rehabilitate and develop rental housing that meets the 50% AMI set-aside requirement. The goal of the Consortium is to assist in the purchase of no less than 205 foreclosed properties or units for the purpose of creating affordable homes. This goal was exceeded by 108 units for a total of 313 units, including 220 rental units available to families with incomes at or below 50% of the local area median income.

### Target Geography:

The Consortium has identified 35 census tracts in the City of San Jose that are the hardest hit by foreclosures. Using HUD's established methodology to identify those areas with the highest foreclosure and vacancy rates, the Consortium has identified 35 census tracts with an average foreclosure score of at least 18 within the City of San Jose. Foreclosures continue to be concentrated in these specific San Jose Census tracts, as identified in the NSP2 application. These target geographies have several socio-economic characteristics that make them not only the epicenters of destabilization, but also the areas in which targeted investment is necessary to re-stabilize them. Although each of the census tract has been significantly impacted by the housing market downturn and foreclosures, the census tracts are not homogeneous. San Jose is a large city, in terms of both population and physical size with varying socio-economic conditions in each census tract. Residents in the census tracts are employed in a broad range of sectors, all of which are impacted by the economic downturn. Lower-income residents are predominately employed in service sectors, while higher-income residents are primarily employed in information technology, finance, and business and management (California Employment Development Department). The decline in technology-related businesses in San Jose has particularly impacted residents in higher-income geographies. The deteriorating labor market lead impacted areas into the next wave of foreclosures characterized by job losses or reduction in pay, composed primarily of prime borrowers with 30-year fixed mortgages rather than the first wave characterized by subprime borrowers holding adjustable-rate mortgages. In San Jose, the first wave of foreclosures occurred in the lower income census tracts. Unless families with subprime, adjustable-rate mortgages in these neighborhoods were able to receive loan modifications to reduce their payments to an affordable level, the lower-income tracts will continue to be impacted by foreclosures due to resetting mortgage rates. The City of San Jose has a number of impacted census tracts, which is defined as a tract in which at least 50% of the households are low-income require greater assistance for recovery than other neighborhoods in the City that have a better mix of residents across income levels, and that reflect greater levels of economic development. Based on the preceding analysis, the Consortium administered three programs to stabilize the target geographies: 1) homebuyer



assistance program; and 2) acquisition/rehabilitation of foreclosed or abandoned residential properties for re-sale, rental or redevelop. The combination of these programs will allow the Consortium to best respond to the widely varying conditions found in its 35 qualifying census tracts.

### **Program Approach:**

The Consortium will spend a total of \$25,000,000 to undertake the eligible activities outlined below. Funds will be allocated to target areas with the highest foreclosure impact, and to households earning less than 120% of Area Median Income (LMMI). Pursuant to NSP2 regulations, 25% of the funding will be targeted for the benefit of very-low income households earning at or below 50% of the Area Median Income (VLI).

Activity A - Financing Mechanisms - Purchase Assistance Loans. As amended, under the eligible activity (A) Establish Financing Mechanisms, the Consortium plans to allocate up to \$64,245.00 to this program to assist a minimum of 1 eligible homebuyer to purchase a foreclosed home by providing down payment and/or closing cost assistance.

Activity B – Acquisition/Rehab -As amended, offers three activity types: 1) Purchase Assistance Loans (PAL) - Homeownership Assistance to very-low, low- and moderate-income households (51 units); 2) Dream Home (DH) – Acquisition/rehabilitation and resale of residential structures to LMMI households (41 Units); 3) LH 25% Set-Aside Rental housing program for households at or below 50% AMI (VLI) (58 units). PAL is available to income eligible homebuyers purchasing a foreclosed home, on an over-the-counter basis. PAL provides homeownership assistance up to \$50,000, or 20% of the purchase price of the home, whichever is less. The eligible uses will include down payment assistance not to exceed 50% of purchase price, closing costs and minor repairs of foreclosed homes to facilitate the acquisition. The loan will be a 30-year payment-deferred promissory note secured by a deed of trust, held in second or third position, and at a 3% deferred, simple interest rate. The note will be due in 30 years, or at sale, title transfer, refinance or expiration of note and affordability term as a balloon payment. This model has been adopted from the HOME Program-Homebuyer Activities, Recapture/Resale. All recipients of funds will be required to make a minimum 3% down payment and attend at least 8 hours of homebuyer counseling offered by Consortium member NHSSV or another HUD-approved counseling service. The assisted unit must remain as the homeowner's primary residence.

Dream Home is an acquisition/rehabilitation and resale program. The Consortium will acquire and rehabilitation foreclosed or abandoned homes and re-sell to income eligible homebuyers. The eligible uses will include down payment assistance not to exceed 50% of purchase price, closing costs and minor repairs of foreclosed homes to facilitate the acquisition. The loan will be a 30-year payment-deferred promissory note secured by a deed of trust, held in second or third position, and at a 3% deferred, simple interest rate. The note will be due in 30 years, or at sale, title transfer, refinance or expiration of note and affordability term as a balloon payment. This model has been adopted from the HOME Program-Homebuyer Activities, Recapture/Resale. All recipients of funds will be required to make a minimum 3% down payment and attend at least 8 hours of homebuyer counseling offered by Consortium member NHSSV or another HUD-approved counseling service. The assisted unit must remain as the homeowner's primary residence.

LH 25% is an acquisition of a foreclosed/abandoned multifamily residential property, requiring

### **Program Approach:**

substantial rehabilitation. This residential property will be available to households at or below 50% AMI.

Activity E – Development of Vacant Properties. As amended, construction of new housing under LH 25% Set-Aside Rental housing program for households at or below 50% AMI (VLI) (162 units).

### **Consortium Members:**

The San Jose NSP2 Consortium is composed of Housing Trust Silicon Valley, who will serve as the Lead Agency of the Consortium, the City of San Jose Housing Department (City) and Neighborhood Housing Services Silicon Valley\* (NHSSV). The Consortium combines the strengths of its three member organizations to build on their respective expertise and to maximize efficiency and effectiveness. Each of the members has direct experience administering all of the various programs and activities outlined in this application. Each has been engaged in housing acquisition and rehabilitation. Each has managed down payment assistance programs. Each has leveraged millions of dollars in lending capital on behalf of its low- and moderate-income constituents. Each has been deeply engaged in neighborhood revitalization activities over the past ten years either directly or through the provision of development financing. Each has close working relationships with the business and real estate sectors; and with the low-income communities afflicted by the foreclosure crisis. The Consortium currently possesses the capacity to both implement the scope of work quickly upon receipt of the NSP funds and to leverage extensive administrative and programmatic staff resources. Because of this depth of experience and capacities, the Consortium is able to implement the proposed activities while utilizing less than the permitted 10% maximum for administration; thus dedicating a greater percentage of NSP-2 funds to bringing direct impact on selected San Jose neighborhoods.

\*NHSSV ceased operations in 2015 and finalized dissolution in 2016.

### **How to Get Additional Information:**

To learn more about the San Jose Consortium and our NSP2 grant, please contact the following individuals and organizations:

Lead Agency: Housing Trust Silicon Valley (formerly Housing Trust of Santa Clara County)-[www.housingtrustsv.org](http://www.housingtrustsv.org) - 95 So. Market St, Suite 610, San Jose, CA 95113

Contact: Kevin Zwick, Chief Executive Officer -[kevin@housingtrustsv.org](mailto:kevin@housingtrustsv.org) phone: 408.436.3450 x 225

Contact: Sandra Murillo, Chief Operating Officer -[sandra@housingtrustsv.org](mailto:sandra@housingtrustsv.org) phone: 408.436.3450 x 228

Consortium Member - City of San Jose Housing Department - [www.sjhousing.org](http://www.sjhousing.org) -- 200 East Santa Clara Street, San Jose, CA 95113

Contact: James Stagi, Housing Policy and Planning Administrator -[james.stagi@sanjoseca.gov](mailto:james.stagi@sanjoseca.gov) phone: 408.535.8238

Contact: Jacky Morales-Ferrand - Director - [jacky.morales-ferrand@sanjoseca.gov](mailto:jacky.morales-ferrand@sanjoseca.gov) phone: 408.535.3855

Consortium Member - Neighborhood Housing Services Silicon Valley - [www.nhssv.org](http://www.nhssv.org) -- Agency dissolved.



Overall	This Report Period	To Date
Total Projected Budget from All Sources	N/A	\$38,589,788.44
Total Budget	\$0.00	\$37,839,788.44
Total Obligated	\$34,019.80	\$37,581,695.06
Total Funds Drawdown	\$47,562.95	\$37,562,101.49
Program Funds Drawdown	\$0.00	\$25,000,000.00
Program Income Drawdown	\$47,562.95	\$12,562,101.49
Program Income Received	\$205,287.06	\$19,018,401.66
Total Funds Expended	\$34,019.80	\$37,581,695.06
Most Impacted and Distressed Expended	\$0.00	\$0.00
Match Contributed	\$0.00	\$3,192,237.73

## Progress Toward Required Numeric Targets

Requirement	Target	Actual
Overall Benefit Percentage (Projected)		0.00%
Overall Benefit Percentage (Actual)		0.00%
Minimum Non-Federal Match	\$0.00	\$3,192,237.73
Limit on Public Services	\$0.00	\$0.00
Limit on Admin/Planning	\$2,500,000.00	\$1,613,544.03
Limit on Admin	\$0.00	\$1,613,544.03
Most Impacted and Distressed Threshold (Projected)	\$0.00	\$0.00
Progress towards LH25 Requirement	\$11,000,000.00	\$15,575,849.52

## Overall Progress Narrative:

The following consists of a summary of the San Jose NSP2 Consortium's (Consortium) progress during Q3 2018

### Grant Management and CloseOut Preparation:

During this reporting period, Program Manager was actively updating information in DRGR in preparation for closeout. Activities completed include:

1. Affordability Period Management Procedures
2. On-going training in QPR submission

Activities underway include:

1. Post Close-Out Agreement with the City of San Jose.
2. Post Close-Out compliance procedures for single family and rental properties.
3. DRGR training with Asset Management and Accounting staff.
4. Required amendments to the Action Plan, post QPR approval.
5. Preparing QPR submission desk guide

Housing Trust initiated the close-out process with the San Francisco CPD HUD office. The package is pending review and approval from the CPD Program Manager prior to delivery to Housing Trust. During this reporting period, pending response from HUD regarding close-out package review status.

City of San Jose: NSP2 Program Manager continued to work with the City of San Jose in the development of the Post Close-out Agreement.

Activities By Project



Purchase Assistance Loan (PAL) Program (Financing Mechanism – LMMI):Project complete. No Activity.  
Purchase Assistance Loan (PAL) Program (Homebuyer Assistance Activities - LMMI): Project complete. PAL 11 - 435 N. 2nd Street and PAL 77 - 1024 Summermist paid off through a sale transaction.  
Purchase Assistance Loan (PAL) Program (Homebuyer Assistance Activities – LH - 25%. Project complete.PAL 86 - 5772 Halleck Drive paid off through a sale transaction.  
San Jose Dream Home Program (Acquisition & Rehabilitation Activities – LMMI): Project complete. NSP1317 - 78 Southport Court paid off through sale transaction.  
Taylor Oaks Apartments (Acquisition & Rehabilitation Rental LH25% Set-Aside: Project complete.  
Development of Vacant Land - LH25% Set-Aside:  
Activity Number E-03-300 Ford Road. Phase I- Ford Road Supportive Housing: Project complete.  
Phase II– Ford Road Family Housing: Project complete.  
Development of Vacant Land – LH25% Set-Aside. Activity Number E-03-400 The Metropolitan. Project Complete.  
Overall Progress to Date  
Total Single Family Properties Acquired: 41  
Total Single Family Properties Resold: 41  
Total Down Payment Assistance Loans Provided: 52  
Total Multi-Family Units Acquired: 58  
Total Multi-Family Units Completed & Occupied: 58  
Total Special Needs Units - Development: 18  
Total Special Needs Units - Completed and Occupied: 18  
Total Family Housing Units – Development: 74  
Total Family Housing Units – Completed and Occupied: 74  
Total MET Family Housing Units – Development: 70  
Total MET Family Housing Units – Completed and Occupied: 70  
TOTAL NSP2 Unit Goal: 313 TOTAL NSP2 Units Occupied: 313% Occupied: 100%

## Project Summary

Project #, Project Title	This Report Period	To Date	
	Program Funds Drawdown	Project Funds Budgeted	Program Funds Drawdown
0001, Financing Mechanisms	\$0.00	\$64,245.00	\$64,244.92
0002, Acq/Rehab (Eligible Use B)	\$0.00	\$26,052,032.93	\$16,936,221.84
0003, Administration	\$0.00	\$2,100,000.00	\$626,031.05
0004, Construction (Eligible Use E)	\$0.00	\$10,481,605.00	\$7,373,502.19
0005, NSP2 Program Income Waiver	\$0.00	\$0.00	\$0.00



## Activities

**Project # / Title:** 0001 / Financing Mechanisms

**Grantee Activity Number:** A-01-200

**Activity Title:** PAL - LMMI

**Activity Category:**

Homeownership Assistance to low- and moderate-income

**Project Number:**

0001

**Projected Start Date:**

05/03/2010

**Benefit Type:**

Direct ( HouseHold )

**National Objective:**

NSP Only - LMMI

**Activity Status:**

Under Way

**Project Title:**

Financing Mechanisms

**Projected End Date:**

12/31/2018

**Completed Activity Actual End Date:**

**Responsible Organization:**

Housing Trust of Santa Clara County

Overall	Jul 1 thru Sep 30, 2018	To Date
<b>Total Projected Budget from All Sources</b>	N/A	\$64,244.92
<b>Total Budget</b>	\$0.00	\$64,244.92
<b>Total Obligated</b>	\$0.00	\$64,244.92
<b>Total Funds Drawdown</b>	\$0.00	\$64,244.92
<b>Program Funds Drawdown</b>	\$0.00	\$64,244.92
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$54,932.00
<b>Total Funds Expended</b>	\$0.00	\$64,244.92
Housing Trust of Santa Clara County	\$0.00	\$64,244.92
<b>Most Impacted and Distressed Expended</b>	\$0.00	\$0.00
<b>Match Contributed</b>	\$0.00	\$0.00

**Activity Description:**

Under the eligible activity (A) Establish Financing Mechanisms, the Consortium plans to allocate up to \$64,245.00 to this program to assist a minimum of 1 eligible homebuyer to a purchase foreclosed home by providing downpayment and/or closing cost assistance. Downpayment assistance will not exceed 50% of lender required downpayment.

As administrator of the Purchase Assistance Loan, Housing Trust Silicon Valley (HTSV), formerly the Housing Trust of Santa Clara County (HTSCC) will award homeownership assistance loans of up to \$64,245.00 or 50% of the lender required downpayment, whichever is less, to income eligible homebuyers purchasing foreclosed homes, on an over-the-counter basis. The eligible uses will include downpayment assistance not to exceed 50% of the lender required downpayment, closing costs and minor repairs of foreclosed homes to facilitate the acquisition.

The loan will be a 30-year interest deferred promissory note secured by a deed of trust, held in second or third position, and at a 3% simple interest rate.

The note will be due in 30 years, or at sale, title transfer, refinance or expiration of note and affordability term as a balloon payment; except in the event of a foreclosure that results in no net proceeds or when the net proceeds are insufficient to repay the full amount of the assistance. If there are no net proceeds from the sale, then the



remaining balance of the loan shall be forgiven. This model has been adopted from the HOME Program-Homebuyer Activities, Recapture/Resale requirements.

All recipients of funds will be required to make a minimum 3% downpayment and attend at least 8 hours of homebuyer counseling offered by Consortium member Neighborhood Housing Services Silicon Valley or another HUD-certified homebuyer counseling service. The assisted unit must remain as the homeowner's primary residence.

Though property values have decreased over 35% in the targeted areas, the cost of housing in Santa Clara County remains high. The Purchase Assistance Loan program will enable income eligible households to realize affordable homeownership while participating in community neighborhood stabilization efforts supported by the City's Code Enforcement Unit, Strong Neighborhood Initiative, and the Foreclosure Prevention Task Force, a consortium of nonprofit housing and legal services agencies, real estate and lending professionals, and local jurisdictions.

Purchase Assistance Loan financing will also be made available to income eligible households purchasing homes that the Consortium has acquired and rehabilitated as part of eligible use (B).

The Consortium will ensure that the homebuyer obtains a mortgage loan from a lender who agrees to comply with the bank's regulator's guidance for non-traditional mortgages under the Statement of Subprime Mortgage Lending issued by the Office of Comptroller of the Currency, Board of Governors of the Federal Reserve System, Federal Deposit Insurance Corporation, Department of Treasury and National Credit Union Administration (Statement). In accordance with the Statement, the Consortium will not permit homebuyers to obtain subprime mortgages for whom such mortgages are inappropriate, including homebuyers who qualify for traditional mortgage loans.

Additionally, if an NSP2 assisted home was previously assisted with HOME funds, but on which the affordability restrictions have been terminated through foreclosure or transfer in lieu of foreclosure (Deed in Lieu), the Consortium will revive the HOME affordability restrictions to the greater of the remaining period of HOME affordability or the continuing affordability requirement as stipulated.

### Location Description:

35 Census Tracts in San Jose that score an average of 18 or higher on HUD's NSP2 foreclosure need tool using Method 1. These Census Tracts comprise our Target Geography and are located throughout San Jose. This Target Geography includes Central San Jose, South San Jose, Alum Rock, Edenvale, Coyote, Willow Glen, Berryessa, and Evergreen.

### Activity Progress Narrative:

Project completed. No activity during this period.

### Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of Housing Units	0	1/1
# of Singlefamily Units	0	1/1

### Beneficiaries Performance Measures

	This Report Period			Cumulative Actual Total / Expected			
	Low	Mod	Total	Low	Mod	Total	Low/Mod
# of Households	0	0	0	0/0	1/1	1/1	100.00
# Owner Households	0	0	0	0/0	1/1	1/1	100.00

### Activity Locations

No Activity Locations found.

### Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found



**Other Funding Sources****Amount**

No Other Funding Sources Found

Total Other Funding Sources

**Project # / Title: 0002 / Acq/Rehab (Eligible Use B)****Grantee Activity Number: B-02-200****Activity Title: PAL - LMMI****Activity Category:**

Homeownership Assistance to low- and moderate-income

**Activity Status:**

Under Way

**Project Number:**

0002

**Project Title:**

Acq/Rehab (Eligible Use B)

**Projected Start Date:**

07/01/2010

**Projected End Date:**

12/31/2018

**Benefit Type:**

Direct ( HouseHold )

**Completed Activity Actual End Date:****National Objective:**

NSP Only - LMMI

**Responsible Organization:**

Housing Trust of Santa Clara County

<b>Overall</b>	<b>Jul 1 thru Sep 30, 2018</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	N/A	\$2,300,989.68
<b>Total Budget</b>	\$0.00	\$2,300,989.68
<b>Total Obligated</b>	\$0.00	\$2,300,989.68
<b>Total Funds Drawdown</b>	\$0.00	\$2,300,989.68
<b>Program Funds Drawdown</b>	\$0.00	\$1,378,358.67
<b>Program Income Drawdown</b>	\$0.00	\$922,631.01
<b>Program Income Received</b>	\$98,412.50	\$1,283,797.41
<b>Total Funds Expended</b>	\$0.00	\$2,300,989.68
Housing Trust of Santa Clara County	\$0.00	\$2,300,989.68
<b>Most Impacted and Distressed Expended</b>	\$0.00	\$0.00
<b>Match Contributed</b>	\$0.00	\$68,380.00

**Activity Description:**

Q4 2017 - Prior period adjustments were made deleting two VLI and adding one LMMI. Voucher and demographic adjustments were made to reflect adjustment.

Q4 2013 - Given the continuous recovery of the housing market and challenges acquiring new properties, the NSP2 Consortium met to re-evaluate the NSP2 programs and goals. The Consortium concluded that the most prudent direction was to reduce the production goals of the PALProgram to 45 from 75 units and redirect remaining funds to a \$4 million multifamily NOFA.

Under the eligible activity (B) Acquisition/Rehab, the Consortium plans to allocate up to \$2,535,755 to this program to assist up to 75 eligible homebuyers purchase foreclosed homes by providing downpayment and/or closing cost assistance. Downpayment assistance will not exceed 50% of lender's required downpayment. As administrator of





the Purchase Assistance Loan, Housing Trust Silicon Valley (HTSV), formerly the Housing Trust of Santa Clara County (HTSCC), will award homeownership assistance loans of up to \$50,000 or 50% of the lender's required downpayment, whichever is less, to income eligible homebuyers purchasing foreclosed homes, on an over-the-counter basis. The eligible uses will include downpayment assistance not to exceed 50% of lender required downpayment, closing costs and minor repairs of foreclosed homes to facilitate the acquisition.

The loan will be a 30-year interest deferred promissory note secured by a deed of trust, held in second or third position, and at a 0% simple interest rate. The note will be due in 30 years, or at sale, title transfer, refinance or expiration of note and affordability term as a balloon payment; except in the event of a foreclosure that results in no net proceeds or when the net proceeds are insufficient to repay the full amount of the assistance. If there are no net proceeds from the sale, then the remaining balance of the loan shall be forgiven. This model has been adopted from the HOME Program-Homebuyer Activities, Recapture/Resale requirements.

All recipients of funds will be required to make a minimum 3% downpayment and attend at least 8 hours of homebuyer counseling offered by Consortium member Neighborhood Housing Services Silicon Valley or another HUD-certified homebuyer counseling service. The assisted unit must remain as the homeowner's primary residence.

Though property values have decreased over 35% in the targeted areas, the cost of housing in Santa Clara County remains high. The Purchase Assistance Loan program will enable income eligible households to realize affordable homeownership while participating in community neighborhood stabilization efforts supported by the City Code Enforcement Unit, Strong Neighborhood Initiative, and the Foreclosure Prevention Task Force, a consortium of nonprofit housing and legal services agencies, real estate and lending professionals, and local jurisdictions.

Purchase Assistance Loan financing will also be made available to income eligible households purchasing homes that the Consortium has acquired and rehabilitated as part of eligible use (B).

The Consortium will ensure that the homebuyer obtains a mortgage loan from a lender who agrees to comply with the bank's regulator's guidance for non-traditional mortgages under the Statement of Subprime Mortgage Lending issued by the Office of Comptroller of the Currency, Board of Governors of the Federal Reserve System, Federal Deposit Insurance Corporation, Department of Treasury and National Credit Union Administration (Statement). In accordance with the Statement, the Consortium will not permit homebuyers to obtain subprime mortgages for whom such mortgages are inappropriate, including homebuyers who qualify for traditional mortgage loans.

Additionally, if an NSP2 assisted home was previously assisted with HOME funds, but on which the affordability restrictions have been terminated through foreclosure or transfer in lieu of foreclosure (Deed in Lieu), the Consortium will revive the HOME affordability restrictions to the greater of the remaining period of HOME affordability or the continuing affordability requirement as stipulated.

### Location Description:

35 Census Tracts in San Jose that score an average of 18 or higher on HUD's NSP2 foreclosure need tool using Method 1. These Census Tracts comprise our Target Geography and are located throughout San Jose. This Target Geography includes Central San Jose, South San Jose, Alum Rock, Edenvale, Coyote, Willow Glen, Berryessa, and Evergreen.

### Activity Progress Narrative:

Purchase Assistance Loan (PAL) Program (Homebuyer Assistance Activities - LMMI):

Project complete. PAL 11 - 435 N. 2nd Street and PAL 77 - 1024 Summermist paid off through a sale transaction.

### Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of Housing Units	0	44/44
# of Singlefamily Units	0	44/44

### Beneficiaries Performance Measures

	This Report Period			Cumulative Actual Total / Expected			
	Low	Mod	Total	Low	Mod	Total	Low/Mod
# of Households	0	0	0	16/0	28/29	44/44	100.00
# Owner Households	0	0	0	16/0	28/29	44/44	100.00



## Activity Locations

No Activity Locations found.

## Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

### Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources

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**Grantee Activity Number:** B-02-210  
**Activity Title:** PAL - 25% Set Aside

**Activity Category:**

Homeownership Assistance to low- and moderate-income

**Project Number:**

0002

**Projected Start Date:**

02/01/2011

**Benefit Type:**

Direct ( HouseHold )

**National Objective:**

NSP Only - LH - 25% Set-Aside

**Activity Status:**

Under Way

**Project Title:**

Acq/Rehab (Eligible Use B)

**Projected End Date:**

12/31/2018

**Completed Activity Actual End Date:**

**Responsible Organization:**

Housing Trust of Santa Clara County

Overall	Jul 1 thru Sep 30, 2018	To Date
<b>Total Projected Budget from All Sources</b>	N/A	\$250,528.00
<b>Total Budget</b>	\$0.00	\$250,528.00
<b>Total Obligated</b>	\$0.00	\$250,528.00
<b>Total Funds Drawdown</b>	\$0.00	\$250,528.00
<b>Program Funds Drawdown</b>	\$0.00	\$216,728.00
<b>Program Income Drawdown</b>	\$0.00	\$33,800.00
<b>Program Income Received</b>	\$50,000.00	\$100,000.00
<b>Total Funds Expended</b>	\$0.00	\$250,528.00
Housing Trust of Santa Clara County	\$0.00	\$250,528.00
<b>Most Impacted and Distressed Expended</b>	\$0.00	\$0.00
<b>Match Contributed</b>	\$0.00	\$52,000.00

**Activity Description:**

Q4 2017 - Prior period adjustments deleting one LMMI and adding two VLI to this category. Voucher adjustments and demographics were complete to reflect correction.

Q4 2013 - Given the continuous recovery of the housing market and challenges acquiring new properties, the NSP2 Consortium met to re-evaluate the NSP2 programs and goals. The Consortium concluded that the most prudent direction was to reduce the production goals of both the PAL-25% Set Aside from 12 to 6 units, and redirect the remaining funds to a \$4 million multifamily NOFA.

Under the eligible activity (B) Acquisition/Rehab, the Consortium plans to allocate up to \$500,000 to this program to assist up to 12 eligible homebuyers, at or below 50% AMI, purchase foreclosed homes by providing downpayment and/or closing cost assistance. Downpayment assistance will not exceed 50% of the lender required downpayment.

As administrator of the Purchase Assistance Loan, Housing Trust Silicon Valley (HTSV), formerly the Housing Trust of Santa Clara County (HTSCC) will award homeownership assistance loans of up to \$50,000 or 50% of the lender required downpayment, whichever is less, to income eligible homebuyers purchasing foreclosed homes, on an over-the-counter basis. The eligible uses will include downpayment assistance not to exceed 50% of lender required downpayment closing costs and minor repairs of foreclosed homes to facilitate the acquisition.

The loan will be a 30-year interest deferred promissory note secured by a deed of trust, held in second or third position, and at a 0% simple interest rate. The note will be due in 30 years, or at sale, title transfer, refinance or expiration of note and affordability term as a balloon payment; except in the event of a foreclosure that results in no net proceeds or when the net proceeds are insufficient to repay the full amount of the assistance. If there are no net proceeds from the sale, then the remaining balance of the loan shall be forgiven. This model has been adopted from the HOME Program-Homebuyer Activities, Recapture/Resale requirements.



All recipients of funds will be required to make a minimum 3% downpayment and attend at least 8 hours of homebuyer counseling offered by Consortium member Neighborhood Housing Services Silicon Valley or another HUD-certified homebuyer counseling service. The assisted unit must remain as the homeowner's primary residence. Though property values have decreased over 35% in the targeted areas, the cost of housing in Santa Clara County remains high. The Purchase Assistance Loan program will enable income eligible households to realize affordable homeownership while participating in community neighborhood stabilization efforts supported by the City Code Enforcement Unit, Strong Neighborhood Initiative, and the Foreclosure Prevention Task Force, a consortium of nonprofit housing and legal services agencies, real estate and lending professionals, and local jurisdictions. Purchase Assistance Loan financing will also be made available to income eligible households purchasing homes that the Consortium has acquired and rehabilitated as part of eligible use (B). The Consortium will ensure that the homebuyer obtains a mortgage loan from a lender who agrees to comply with the bank's regulator's guidance for non-traditional mortgages under the Statement of Subprime Mortgage Lending issued by the Office of Comptroller of the Currency, Board of Governors of the Federal Reserve System, Federal Deposit Insurance Corporation, Department of Treasury and National Credit Union Administration (Statement). In accordance with the Statement, the Consortium will not permit homebuyers to obtain subprime mortgages for whom such mortgages are inappropriate, including homebuyers who qualify for traditional mortgage loans. Additionally, if an NSP2 assisted home was previously assisted with HOME funds, but on which the affordability restrictions have been terminated through foreclosure or transfer in lieu of foreclosure (Deed in Lieu), the Consortium will revive the HOME affordability restrictions to the greater of the remaining period of HOME affordability or the continuing affordability requirement as stipulated.

### Location Description:

35 Census Tracts in San Jose that score an average of 18 or higher on HUD's NSP2 foreclosure need tool using Method 1. These Census Tracts comprise our Target Geography and are located throughout San Jose. This Target Geography includes Central San Jose, South San Jose, Alum Rock, Edenvale, Coyote, Willow Glen, Berryessa, and Evergreen.

### Activity Progress Narrative:

Purchase Assistance Loan (PAL) Program (Homebuyer Assistance Activities – LH - 25%

Project complete. PAL 86 - 5772 Halleck Drive paid off through a sale transaction.

### Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of Housing Units	0	7/7
# of Singlefamily Units	0	7/7

### Beneficiaries Performance Measures

	This Report Period			Cumulative Actual Total / Expected			
	Low	Mod	Total	Low	Mod	Total	Low/Mod
# of Households	0	0	0	7/7	0/0	7/7	100.00
# Owner Households	0	0	0	7/7	0/0	7/7	100.00

### Activity Locations

No Activity Locations found.

### Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found



**Other Funding Sources**

**Amount**

No Other Funding Sources Found

Total Other Funding Sources

---



**Grantee Activity Number: B-02-300**

**Activity Title: Acquisition-Rehab-Resale - LMMI**

**Activity Category:**

Rehabilitation/reconstruction of residential structures

**Project Number:**

0002

**Projected Start Date:**

07/01/2010

**Benefit Type:**

Direct ( HouseHold )

**National Objective:**

NSP Only - LMMI

**Activity Status:**

Under Way

**Project Title:**

Acq/Rehab (Eligible Use B)

**Projected End Date:**

12/31/2018

**Completed Activity Actual End Date:**

**Responsible Organization:**

City of San Jose

<b>Overall</b>	<b>Jul 1 thru Sep 30, 2018</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	N/A	\$18,007,473.34
<b>Total Budget</b>	\$0.00	\$18,007,473.34
<b>Total Obligated</b>	\$0.00	\$18,007,473.34
<b>Total Funds Drawdown</b>	\$0.00	\$18,007,473.34
<b>Program Funds Drawdown</b>	\$0.00	\$10,721,957.25
<b>Program Income Drawdown</b>	\$0.00	\$7,285,516.09
<b>Program Income Received</b>	\$49,631.56	\$12,401,555.80
<b>Total Funds Expended</b>	\$0.00	\$18,007,473.34
City of San Jose	\$0.00	\$18,007,473.34
<b>Most Impacted and Distressed Expended</b>	\$0.00	\$0.00
<b>Match Contributed</b>	\$0.00	\$2,265,113.38

**Activity Description:**

Q4 2017 - Green features were included in this report. The Consortium's focus was to mitigate damage due to deferred maintenance and vandalism, while integrating energy efficient technology where practicable. In addition to the features listed above, use of low VOC paints and flooring were also utilized. Native, draught tolerant plants and drip irrigation systems were also used to minimize water useage.

Q4 2013-Given the continuous recovery of the housing market and challenges acquiring new properties, the NSP2 Consortium met to re-evaluate the NSP2 programs and goals. The Consortium concluded that the most prudent direction was to reduce the production goals of the and Dream Home Program to 41 units, and redirect the remaining funds to a \$4 million multifamily NOFA.

The City of San Jose, as the responsible entity for the Consortium, will seek to purchase a portfolio of foreclosed homes in the target geography from one or more lenders or in the market at a 1% discount of the current market appraised value as defined as a property value established through an appraisal made in conformity with URA appraisal requirements.

Following acquisition, the City will rehabilitate the homes to mitigate any damage due to deferred maintenance or vandalism. Energy saving green technology will be incorporated whenever practicable and utilizing the Build-It-Green system. Common upgrades such as furnace replacement, duct sealing, attic insulation and replacement lights and appliance upgrades can potentially reduce energy bills by up to 38%. The homes will then be sold to income-qualified households at or below the City's cost of acquisition and rehabilitation.

The Consortium will allocate up to \$10,639,000 to this program. In addition to the direct acquisition and/or rehabilitation of foreclosed properties by the City, funds will be made available to nonprofit and responsible for-profit developers through a competitive RFQ process. We estimate that up to \$360,000 of NSP funds will be



invested in each house which will be repaid by the sales proceeds. The first phase of the program will consist of up to 33 homes. As homes are sold to qualified households, the funds will revolve, enabling the purchase and rehabilitation of the second phase of 20 homes. Homebuyers under this program will be required to meet the same criteria as required the Purchase Assistance Loan Program, which includes a minimum 3% down-payment, successfully complete a minimum of 8 hours of homebuyer counseling as offered by Consortium member Neighborhood Housing Services of Silicon Valley or another HUD-certified homeownership service, and occupy the assisted home as their primary residence.

Market research by the Consortium has indicated that foreclosed homes requiring extensive rehabilitation in the target market are currently being sold for approximately \$250,000. The Consortium intends to acquire vacant, foreclosed properties that propose the greatest threat of blight, vandalism and gang related activity.

The Consortium expects to purchase a foreclosed property in an identified target area for \$250,000 including the 1% discount, add estimated rehab costs of \$100,000, including contractor profit and overhead of 10%, and an estimated \$10,000 of acquisition and holding costs for a total acquisition and relitigation cost of \$360,000. Home prices for traditional sales (non-foreclosed properties) of homes in good condition in our target geography range from \$350,000 to \$400,000, ensuring a market will exist for the Consortium's rehabilitated homes.

Based on the example above, this home would be sold to income-qualified households at or below the cost of acquisition and rehabilitation. This would easily provide affordability to a family of four earning up to \$126,600 (120% of County AMI) as shown below, and Soft seconds and equity share loans will be made available to expand the affordability range to low-income families. The Consortium is confident that homes in the target census tracts, particularly homes that have undergone recent rehabilitation, can be sold. According to the Santa Clara County Association of Realtors' Sales Report, the median price for a single-family homes selling under \$500,000 in San Jose is \$365,000. It is anticipated that the homes acquired under this program will be placed on the market well below the overall San Jose median price of \$410,000, enhancing their marketability and promoting the success of the program.

Additional down payment assistance from other sources will be permitted in this program.

Using the housing cost standard of 38%, a household income of approximately \$84,432 would be necessary to qualify for this purchase. For a household size of four with income at the middle-income (120% AMI) maximum of \$126,600 would be able to easily afford this housing purchase.

The Consortium recognizes that acquisition of foreclosed properties is the key to a successful NSP program. The Consortium will work with the Santa Clara County Association of Realtors, the National Association of Hispanic Real Estate Professionals, California Association of Mortgage Brokers, Silicon Valley Chapter, and other local lenders to facilitate the acquisition and financing of foreclosed properties in the target market. The Consortium has contacted the National Community Stabilization Trust to request technical assistance in the purchase of properties in bulk prior to listing in the Multiple Listing Service (MLS). The Consortium is familiar with the Real Estate Owned (REO) Property Acquisition Program and REO Capital Fund programs developed by the National Community Stabilization Trust. It is our intention to explore opportunities to participate in these programs.

The Consortium is also working with the foreclosure departments of financial institutions that hold significant quantities of foreclosed property to request their listings of properties in the Target Geographies.

The Department of Housing of the City of San Jose has extensive experience in housing rehabilitation with an active staff of 16, including eight Rehabilitation Inspectors. Housing Rehabilitation staff will provide crucial oversight of housing rehabilitation projects developed by nonprofit or for-profit entities receiving NSP funds to acquire and rehabilitate foreclosed properties. This oversight will insure that the work is done efficiently, in a cost-effective manner, and in compliance with employment and contracting rules as they relate to Equal Opportunity Employment, Section 3 Economic Opportunity, MBE/WBE, Davis-Bacon Act, lead hazard abatement and NEPA. As this oversight is an important component of the Consortium's NSP2 program, the City will be seeking to add an additional Rehabilitation Inspector during the course of this program.

The Consortium plans to conduct an extensive outreach campaign to identify and market homes to low and moderate-income households. Neighborhood Housing Services of Silicon Valley conducts regular first-time homebuyer workshops that will be one avenue for developing a pool of potential buyers. NHSSV generally maintains a pool of 30 to 40 pre-approved, ready-to-buy households. NHSSV, with monitoring by the City of San Jose, Housing Department to ensure compliance with fair housing regulations and efforts to affirmatively further fair housing, will perform the necessary buyer qualification process to insure that income-targeting goals are met. The Housing Department's Homebuyer Program consists of 3 full-time employees knowledgeable and experienced in homebuyer underwriting and will be available to assist with the NSP2 programs.

## Location Description:

Thirty-five (35) Census tracts (tracts) in San Jose qualify as "target geographies" based on HUD's NSP2 need calculation tool using method 1 as specified in the Notice of Funding Availability. (See Table below) Collectively, these tracts average a score of 18 points on the 1-through-20 needs index provided by the NSP calculation tool.

Table 1.2 - City of San Jose Qualifying Target Geographies

By Census Tract, City, Zip Code, Planning Area

5009.02, San Jose, 95112, Central; 5011, San Jose, 95112, Central  
5024, San Jose, 95125, Willow Glen; 5025, San Jose, 95125, Willow Glen  
5031.03, San Jose, 95112, South; 5031.06, San Jose, 95122, South  
5031.11, San Jose, 95122, South; 5032.04, San Jose, 95111, South;



5032.17, San Jose, 95111, South  
 5033.04, San Jose, 95121, Evergreen; 5033.05, San Jose, 95122, Evergreen  
 5033.17, San Jose, 95121, Evergreen; 5033.19, San Jose, 95135, Evergreen  
 5033.2, San Jose, 95135, Evergreen; 5033.28, San Jose, 95138, Evergreen  
 5034.01, San Jose, 95122, Alum Rock; 5035.04, San Jose, 95122, Alum Rock  
 5035.08, San Jose, 95127, Alum Rock; 5035.1, San Jose, 95127, Alum Rock  
 5037.02, San Jose, 95116, Alum Rock; 5037.06, San Jose, 95116, Alum Rock  
 5037.07, San Jose, 95116, Alum Rock; 5039, San Jose, 95127, Alum Rock  
 5040.02, San Jose, 95116, Alum Rock; 5041.02, San Jose, 95127, Alum Rock  
 5043.1, San Jose, 95131, Berryessa; 5043.18, San Jose, 95112, Berryessa  
 5120.01, San Jose, 95138, Edenvale; 5120.02, San Jose, 95138, Edenvale  
 5120.16, San Jose, 95123, Edenvale; 5120.17, San Jose, 95111, Edenvale  
 5120.21, San Jose, 95136, Edenvale; 5120.23, San Jose, 95123, Edenvale  
 5120.29, San Jose, 95123, Edenvale  
 5123.04, San Jose/ Morgan Hill, 95037, Coyote

### Activity Progress Narrative:

San Jose Dream Home Program (Acquisition & Rehabilitation Activities – LMMI):

Project complete. NSP1317 - 78 Southport Court paid off through sale transaction.

### Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of Properties	0	41/41
#Energy Star Replacement	0	173/173
#Additional Attic/Roof Insulation	0	24/24
#Efficient AC added/replaced	0	26/26
#Replaced thermostats	0	26/23
#Replaced hot water heaters	0	34/34
#Light Fixtures (indoors) replaced	0	366/366
#Light fixtures (outdoors)	0	146/146
#Dishwashers replaced	0	38/38
#Low flow toilets	0	66/66
#Low flow showerheads	0	48/49
#Units with bus/rail access	0	41/41

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of Housing Units	0	41/41
# of Singlefamily Units	0	41/41

### Beneficiaries Performance Measures

	This Report Period			Cumulative Actual Total / Expected			
	Low	Mod	Total	Low	Mod	Total	Low/Mod
# of Households	0	0	0	24/24	17/17	41/41	100.00
# of Persons	0	0	0	0/0	0/0	0/0	0
# Owner Households	0	0	0	24/24	17/17	41/41	100.00





## Activity Locations

No Activity Locations found.

## Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

### Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources

---



**Grantee Activity Number:** B-02-400

**Activity Title:** 25% Set-Aside Rental Program

**Activity Category:**

Rehabilitation/reconstruction of residential structures

**Project Number:**

0002

**Projected Start Date:**

08/01/2010

**Benefit Type:**

Direct ( HouseHold )

**National Objective:**

NSP Only - LH - 25% Set-Aside

**Activity Status:**

Under Way

**Project Title:**

Acq/Rehab (Eligible Use B)

**Projected End Date:**

12/31/2018

**Completed Activity Actual End Date:**

**Responsible Organization:**

City of San Jose

Overall	Jul 1 thru Sep 30, 2018	To Date
<b>Total Projected Budget from All Sources</b>	N/A	\$5,350,000.00
<b>Total Budget</b>	\$0.00	\$5,350,000.00
<b>Total Obligated</b>	\$0.00	\$5,350,000.00
<b>Total Funds Drawdown</b>	\$0.00	\$5,350,000.00
<b>Program Funds Drawdown</b>	\$0.00	\$4,619,177.92
<b>Program Income Drawdown</b>	\$0.00	\$730,822.08
<b>Program Income Received</b>	\$0.00	\$67,354.00
<b>Total Funds Expended</b>	\$0.00	\$5,350,000.00
City of San Jose	\$0.00	\$5,350,000.00
<b>Most Impacted and Distressed Expended</b>	\$0.00	\$0.00
<b>Match Contributed</b>	\$0.00	\$250,000.00

**Activity Description:**

Q4 2017 - Green measures were added to this report. This project required substantial rehabilitation of nearly all 58 units. In October 2012, the Architect of Record validated that the targeted Green Point rating of 26 was met. The developer implemented the proposed measures including a cool TPO roof system, bike lockers, artificial turf, drought tolerant landscaping and green certified vinyl flooring.

Q4 2013 - To accurately reflect the actual multifamily units completed under this Activity, a revision is being made. The original Activity goal of 23 is revised to 58 actual units at Taylor Oaks Apartments, which was completed in September 2012. The Consortium will allocate up to \$5,250,000 for loans to eligible nonprofit or responsible for-profit affordable housing developers for the acquisition and rehabilitation of foreclosed properties to create a minimum of 23 affordable, permanent rental housing, at the HOME Low Rent Limits or any HUD rent consistent with the policies and procedures, to individuals and families at or below 50% AMI. A maximum loan of \$150,000 will be available to a qualified nonprofit for each bed/unit of affordable housing created. Flexible Terms of the loan to nonprofits include up to a 4.00% interest rate, for at least a 30-year loan term with the minimum required affordability period or as consistent with the policies and procedures manual. Deferred loans will be considered to ensure affordability and project feasibility. The nonprofit will also be required to submit a property management plan for review and approval by the Housing Department Asset Manager. Annual inspection for maintenance, local housing standards and rent roll. Nonprofits providing permanent housing solutions to special needs populations will also be required to document support services funding.

**Location Description:**



35 Census Tracts in San Jose that score an average of 18 or higher on HUD's NSP2 foreclosure need tool using Method 1. These Census Tracts comprise our Target Geography and are located throughout San Jose. This Target Geography includes Central San Jose, South San Jose, Alum Rock, Edenvale, Coyote, Willow Glen, Berryessa, and Evergreen.

### Activity Progress Narrative:

Taylor Oaks Apartments (Acquisition & Rehabilitation Rental LH25% Set-Aside: Project complete.

### Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of Properties	0	2/2
#Refrigerators replaced	0	58/58
#Low flow toilets	0	58/58
#Low flow showerheads	0	58/58
#Units with bus/rail access	0	58/58
# ELI Households (0-30% AMI)	0	6/6
# of Substantially Rehabilitated	0	58/58

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of Housing Units	0	58/58
# of Multifamily Units	0	58/58

### Beneficiaries Performance Measures

	This Report Period			Cumulative Actual Total / Expected			
	Low	Mod	Total	Low	Mod	Total	Low/Mod
# of Households	0	0	0	58/58	0/0	58/58	100.00
# of Persons	0	0	0	0/0	0/0	0/0	0
# Renter Households	0	0	0	58/58	0/0	58/58	100.00

### Activity Locations

No Activity Locations found.

### Other Funding Sources Budgeted - Detail

Match Sources	Amount
Housing Trust Silicon Valley Matching Funds	\$250,000.00
Subtotal Match Sources	

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	



**Project # / Title: 0003 / Administration**

**Grantee Activity Number: F-01-500**

**Activity Title: Administration - HTSV**

**Activity Category:**

Administration

**Activity Status:**

Under Way

**Project Number:**

0003

**Project Title:**

Administration

**Projected Start Date:**

02/11/2010

**Projected End Date:**

12/31/2018

**Benefit Type:**

( )

**Completed Activity Actual End Date:**

**National Objective:**

N/A

**Responsible Organization:**

Housing Trust of Santa Clara County

<b>Overall</b>	<b>Jul 1 thru Sep 30, 2018</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	N/A	\$1,144,100.00
<b>Total Budget</b>	\$0.00	\$1,144,100.00
<b>Total Obligated</b>	\$34,019.80	\$1,066,334.11
<b>Total Funds Drawdown</b>	\$47,562.95	\$1,046,740.54
<b>Program Funds Drawdown</b>	\$0.00	\$395,335.30
<b>Program Income Drawdown</b>	\$47,562.95	\$651,405.24
<b>Program Income Received</b>	\$0.00	\$14,198.71
<b>Total Funds Expended</b>	\$34,019.80	\$1,066,334.11
Housing Trust of Santa Clara County	\$34,019.80	\$1,066,334.11
<b>Most Impacted and Distressed Expended</b>	\$0.00	\$0.00
<b>Match Contributed</b>	\$0.00	\$0.00

**Activity Description:**

Overall administration of NSP2 Grant. Activities include oversight, planning, monitoring, auditing, reporting, accounting, financial management, performance monitoring, policies/procedures development, and contract management.

Q4 2017 -Increase administration budget by \$150,000 to \$1,144,100 for closeout completion.

Q3 2014, Housing Trust administration budget was increased by \$300,000 to \$1,026,446. This increase is 2.5% of program income generated. The budget increase was do to the increased monitoring activity by Housing Trust staff. The City of San Jose, a consortium member, has experienced a decrease in program staff available to perform administrative and monitoring activities. Housing Trust staff has assumed these additional activities to ensure compliance. The attached analysis details the increase in labor and related costs for FY 15 through FY 19.

**Location Description:**

**Activity Progress Narrative:**



Grant Management and CloseOut Preparation:

During this reporting period, Program Manager was actively updating information in DRGR in preparation for closeout. Activities completed include:

1. Affordability Period Management Procedures
2. On-going training in QPR submission

Activities underway include:

1. Post Close-Out Agreement with the City of San Jose.
2. Post Close-Out compliance procedures for single family and rental properties.
3. DRGR training with Asset Management and Accounting staff.
4. Required amendments to the Action Plan, post QPR approval.
5. Preparing QPR submission desk guide

Housing Trust initiated the close-out process with the San Francisco CPD HUD office. The package is pending review and approval from the CPD Program Manager prior to delivery to Housing Trust. During this reporting period, pending response from HUD regarding close-out package review status.

## Accomplishments Performance Measures

**No Accomplishments Performance Measures**

## Beneficiaries Performance Measures

**No Beneficiaries Performance Measures found.**

## Activity Locations

**No Activity Locations found.**

## Other Funding Sources Budgeted - Detail

**No Other Match Funding Sources Found**

### Other Funding Sources

**Amount**

No Other Funding Sources Found

Total Other Funding Sources

<b>Grantee Activity Number:</b>	<b>F-02-510</b>
<b>Activity Title:</b>	<b>Administration - City</b>

**Activity Category:**

Administration

**Activity Status:**

Under Way

**Project Number:**

0003

**Project Title:**

Administration

**Projected Start Date:**

02/11/2010

**Projected End Date:**

12/31/2018

**Benefit Type:**

( )

**Completed Activity Actual End Date:**

**National Objective:**

N/A

**Responsible Organization:**

City of San Jose

<b>Overall</b>	<b>Jul 1 thru Sep 30, 2018</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	N/A	\$725,000.00
<b>Total Budget</b>	\$0.00	\$725,000.00
<b>Total Obligated</b>	\$0.00	\$544,672.51
<b>Total Funds Drawdown</b>	\$0.00	\$544,672.51
<b>Program Funds Drawdown</b>	\$0.00	\$222,523.97
<b>Program Income Drawdown</b>	\$0.00	\$322,148.54
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$0.00	\$544,672.51
City of San Jose	\$0.00	\$544,672.51
Housing Trust of Santa Clara County	\$0.00	\$0.00
<b>Most Impacted and Distressed Expended</b>	\$0.00	\$0.00
<b>Match Contributed</b>	\$0.00	\$56,744.35

**Activity Description:**

Q4 2017 - Budget increase after reconciliation of administration costs and closeout staff costs. Increased budget by \$147,450 to \$725,000.

Overall administration of NSP2 acquisition, rehab and resale activities and 25% set-aside activities. Activities include oversight, planning, monitoring, auditing, reporting, accounting, financial management, performance monitoring, policies/procedures development, and contract management.

**Location Description:**

City of San Jose  
 200 E. Santa Clara Street  
 San Jose, Ca 95112

**Activity Progress Narrative:**

NSP2 Program Manger continued to work with the Cityof San Jose to develop the Post Close-out Agreement.



## Accomplishments Performance Measures

No Accomplishments Performance Measures

## Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

## Activity Locations

No Activity Locations found.

## Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

### Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources

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<b>Grantee Activity Number:</b>	<b>F-03-520</b>
<b>Activity Title:</b>	<b>Administration - NHSSV</b>

**Activity Category:**

Administration

**Project Number:**

0003

**Projected Start Date:**

02/11/2010

**Benefit Type:**

( )

**National Objective:**

N/A

**Activity Status:**

Completed

**Project Title:**

Administration

**Projected End Date:**

02/10/2013

**Completed Activity Actual End Date:**

**Responsible Organization:**

Housing Trust of Santa Clara County

<b>Overall</b>	<b>Jul 1 thru Sep 30, 2018</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	N/A	\$22,130.98
<b>Total Budget</b>	\$0.00	\$22,130.98
<b>Total Obligated</b>	\$0.00	\$22,130.98
<b>Total Funds Drawdown</b>	\$0.00	\$22,130.98
<b>Program Funds Drawdown</b>	\$0.00	\$8,171.78
<b>Program Income Drawdown</b>	\$0.00	\$13,959.20
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$0.00	\$22,130.98
Housing Trust of Santa Clara County	\$0.00	\$22,130.98
<b>Most Impacted and Distressed Expended</b>	\$0.00	\$0.00
<b>Match Contributed</b>	\$0.00	\$0.00

**Activity Description:**

Administration of NHSSV activities associated with this NSP2 grant

**Location Description:**

**Activity Progress Narrative:**

No Activity. Organization dissolved in 2016.

**Accomplishments Performance Measures**

**No Accomplishments Performance Measures**





## Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

## Activity Locations

No Activity Locations found.

## Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

### Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources

---

## Project # / Title: 0004 / Construction (Eligible Use E)

**Grantee Activity Number:** E-03-200

**Activity Title:** Development of Vacant Properties - 25% Set-Aside

**Activity Category:**

Construction of new housing

**Project Number:**

0004

**Projected Start Date:**

11/01/2010

**Benefit Type:**

Direct ( HouseHold )

**National Objective:**

NSP Only - LH - 25% Set-Aside

**Activity Status:**

Under Way

**Project Title:**

Construction (Eligible Use E)

**Projected End Date:**

12/31/2018

**Completed Activity Actual End Date:**

**Responsible Organization:**

City of San Jose

### Overall

**Total Projected Budget from All Sources**

**Jul 1 thru Sep 30, 2018**

**To Date**

N/A

\$4,966,666.31

**Total Budget**

\$0.00

\$4,966,666.31

**Total Obligated**

\$0.00

\$4,966,666.31

**Total Funds Drawdown**

\$0.00

\$4,966,666.31

**Program Funds Drawdown**

\$0.00

\$2,371,071.21

**Program Income Drawdown**

\$0.00

\$2,595,595.10

**Program Income Received**

\$7,243.00

\$74,152.80

**Total Funds Expended**

\$0.00

\$4,966,666.31



City of San Jose	\$0.00	\$4,966,666.31
<b>Most Impacted and Distressed Expended</b>	\$0.00	\$0.00
<b>Match Contributed</b>	\$0.00	\$500,000.00

### Activity Description:

Q4 2017- A minor budget adjustment of \$2,496.02 was made to reconcile project budget. Under Eligible Use E, the Consortium will allocate up to \$5,211,000 for loans to eligible non-profit developers for the redevelopment of vacant properties to create up to 92 units of affordable, permanent rental housing, at the HOME Low Rent or any HUD rent consistent with the policies and procedures, to individuals and families at or below 50% AMI. A maximum loan of \$175,000 will be available to a qualified nonprofit for each unit of affordable housing created. Flexible Terms of the loan to nonprofits include an up to 4.00% interest rate, for at least a 30-year loan term with the minimum affordability requirement or consistent with the policies and procedures manual. Deferred loans will be considered to ensure affordability and project feasibility. The nonprofit will also be required to submit a property management plan for review and approval by the Housing Department Asset Manager as well as Annual inspection for maintenance, local housing standards and rent roll. Nonprofits providing permanent housing solutions to special needs populations will also be required to document support services funding.

### Location Description:

35 Census Tracts in San Jose that score an average of 18 or higher on HUD's NSP2 foreclosure need tool using Method 1. These Census Tracts comprise our Target Georaphy and are located throughout San Jose. This Target Geography includes Central San Jose, South San Jose, Alum Rock, Edenvale, Coyote, Willow Glen, Berryessa, and Evergreen.

### Activity Progress Narrative:

Development of Vacant Land - LH25% Set-Aside:  
 Activity Number E-03-300 Ford Road  
 Phase I- Ford Road Supportive Housing: Project complete.  
 Phase II- Ford Road Family Housing: Project complete.

### Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
#Low flow toilets	0	116/92
#Low flow showerheads	0	116/92
#Units with bus/rail access	0	92/92
#Units exceeding Energy Star	0	92/92
#Units $\zeta$ other green	0	92/92
# ELI Households (0-30% AMI)	0	38/20

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of Housing Units	0	92/92
# of Multifamily Units	0	92/92

### Beneficiaries Performance Measures

	This Report Period			Cumulative Actual Total / Expected			
	Low	Mod	Total	Low	Mod	Total	Low/Mod



# of Households	0	0	0	92/92	0/0	92/92	100.00
# Renter Households	0	0	0	92/92	0/0	92/92	100.00

## Activity Locations

No Activity Locations found.

## Other Funding Sources Budgeted - Detail

### Match Sources

	Amount
Housing Trust Silicon Valley Matching Funds	\$500,000.00
Subtotal Match Sources	

### Other Funding Sources

	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

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<b>Grantee Activity Number:</b>	<b>E-03-300</b>
<b>Activity Title:</b>	<b>Development of Vacant Properties - LH25%</b>

**Activity Category:**

Construction of new housing

**Project Number:**

0004

**Projected Start Date:**

03/09/2015

**Benefit Type:**

Direct ( HouseHold )

**National Objective:**

NSP Only - LH - 25% Set-Aside

**Activity Status:**

Under Way

**Project Title:**

Construction (Eligible Use E)

**Projected End Date:**

12/31/2018

**Completed Activity Actual End Date:**

**Responsible Organization:**

Housing Trust of Santa Clara County

Overall	Jul 1 thru Sep 30, 2018	To Date
<b>Total Projected Budget from All Sources</b>	N/A	\$5,008,655.21
<b>Total Budget</b>	\$0.00	\$5,008,655.21
<b>Total Obligated</b>	\$0.00	\$5,008,655.21
<b>Total Funds Drawdown</b>	\$0.00	\$5,008,655.21
<b>Program Funds Drawdown</b>	\$0.00	\$5,002,430.98
<b>Program Income Drawdown</b>	\$0.00	\$6,224.23
<b>Program Income Received</b>	\$0.00	\$5,022,410.94
<b>Total Funds Expended</b>	\$0.00	\$5,008,655.21
Housing Trust of Santa Clara County	\$0.00	\$5,008,655.21
<b>Most Impacted and Distressed Expended</b>	\$0.00	\$0.00
<b>Match Contributed</b>	\$0.00	\$0.00

**Activity Description:**

Development of Vacant Land - 25% Set-Aside:  
 Q4 2017 - Minor budget adjustment of \$3,116.35 to reconcile. National Objective was revised from LMMI to LH 25% as Affordability restricts use to 50% AMI or below. All initial tenants were verified to be at or below 50% AMI.  
 Development Description - The Metropolitan is an affordable housing development project located at 2112 Monterey Road, San Jose California. The development is owned by 2112 Monterey Road, LP, a limited partner affiliate of Charities Housing ("Charities"). The entire development site is 2.86 acres and is intended to eventually accommodate a total of 102 multi-family units. It is intended that this development will be constructed in two phases: A North Phase of 70 affordable units and a South Phase of 30 affordable units. There will be 1 manager unit provided in each phase. Only the North Phase will be funded with an NSP2 construction loan. The South Phase will be constructed at a later date and is not subject to this funding. The North Phase will contain the parking and clubhouse for the entire development, and is expected to be financed separately and stand on its own.

**Location Description:**

The Metropolitan is an affordable housing development that will be located at 2112 Monterey Road, San Jose. The vacant property falls within an approved NSP2 eligible census tract.

**Activity Progress Narrative:**



Development of Vacant Land – LH25% Set-Aside

Activity Number E-03-400 The Metropolitan. Project Complete.

### Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
#Low flow toilets	0	91/70
#Low flow showerheads	0	91/70
#Units with bus/rail access	0	70/70
#Units exceeding Energy Star	0	70/70
#Units & other green	0	70/70

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of Housing Units	0	70/70
# of Multifamily Units	0	70/70

### Beneficiaries Performance Measures

	This Report Period			Cumulative Actual Total / Expected			
	Low	Mod	Total	Low	Mod	Total	Low/Mod
# of Households	0	0	0	70/70	0/0	70/70	100.00
# Renter Households	0	0	0	70/70	0/0	70/70	100.00

### Activity Locations

No Activity Locations found.

### Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

